

Notice of Electronic Filing Verification

This document will demonstrate how to verify that Electronic Filers received Orders, Notices of Hearing, Minute Orders or Minutes of Proceedings issued by the Court via the e-mail notification. You can use this method when you cannot ascertain if you received notice from the Court via your e-mail address.

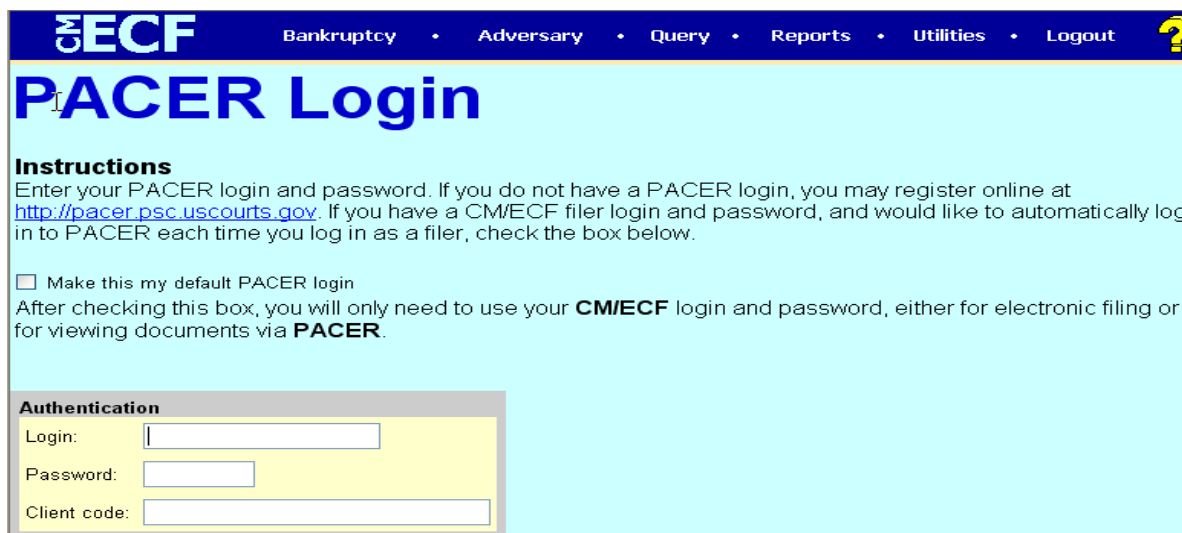
- Step 1 Log into the ECF system using your assigned **ECF** login and password. Once in the system, click on 'Reports' or 'Query' from the blue menu bar.



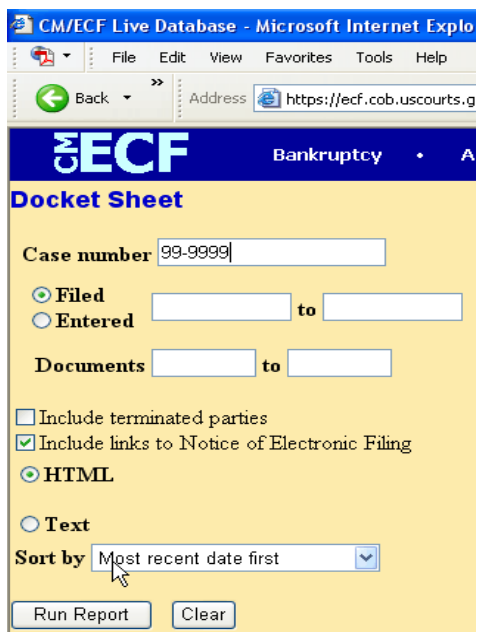
- Step 2 Click on the Docket Report hyperlink from the Reports menu.



- Step 3 If a designation has not been previously made to save the ECF login/password as the default for both ECF and PACER access, the PACER login screen will appear. Enter your PACER login and click on [Login]. If you had previously made the designation, this screen will not appear.



The image shows the PACER Login screen. At the top is a blue header with the 'ECF' logo and navigation links: Bankruptcy, Adversary, Query, Reports, Utilities, and Logout. A yellow question mark icon is on the right. Below the header, the title 'PACER Login' is displayed in large blue letters. Underneath, the 'Instructions' section explains that users must enter their PACER login and password. It provides a link to <http://pacer.psc.uscourts.gov> for registration and mentions that CM/ECF filers can log in automatically. A checkbox labeled 'Make this my default PACER login' is present, with a note that checking it allows the use of the CM/ECF login and password for both electronic filing and PACER document viewing. The 'Authentication' section contains three input fields: 'Login:', 'Password:', and 'Client code:'.









The image shows the 'Docket Sheet' screen within the CM/ECF Live Database, viewed in Microsoft Internet Explorer. The browser's address bar shows 'https://ecf.cob.uscourts.g'. The page has a blue header with the 'ECF' logo and 'Bankruptcy' link. The title 'Docket Sheet' is in blue. The form includes a 'Case number' field with '99-9999' entered. Below it are radio buttons for 'Filed' (selected) and 'Entered', followed by 'to' fields. A 'Documents' section has 'to' fields. There are checkboxes for 'Include terminated parties' (unchecked) and 'Include links to Notice of Electronic Filing' (checked). Radio buttons for 'HTML' (selected) and 'Text' are present. A 'Sort by' dropdown menu is set to 'Most recent date first'. At the bottom are 'Run Report' and 'Clear' buttons.

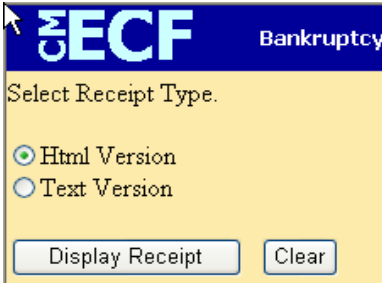
Step 4

From the Docket Sheet screen, type in the case number and put a check in the box for 'Include links to Notice of Electronic Filing'. Click on [Run Report].

Step 5 Click only on the **silver bullet** icon next to the document number that you want to verify electronic notification for.

 Bankruptcy • Adversary • Query • Reports • Utils • BKQry • Procs • Logout 		
		GMAC Mortgage Corporation . (re) (Entered: 02/05/2004)
02/05/2004	 11	Order Granting Motion to Extend Time (related document(s): Schedule Plan Due Date, 3 Notice of Deficiency). All Schedules due 2/6/2004 for 3 , Statement of Financial Affairs due 2/6/2004 for 3 , Chapter 13 Plan due by 2/6/2004 for [], (mjp) (Entered: 02/05/2004)
02/06/2004	 12	Statement of Financial Affairs and Schedules Filed by Thomas L. Foottit on behalf of Joseph Phillip Trujillo, Marilyn V. Trujillo (related document(s): 3 Notice of Deficiency, 1 Voluntary Petition-Chapter 13). Declaration Re: Electronic Filing due by 2/17/2004. (Foottit, Thomas) (Entered: 02/06/2004)
02/06/2004	 13	Disclosure of Compensation In the Amount of \$ 1,700.00 plus estimated costs of \$300.00 Filed by Thomas L. Foottit on behalf of Joseph Phillip Trujillo, Marilyn V. Trujillo (related document(s): 3 Notice of Deficiency, 1 Voluntary Petition-Chapter 13). (Foottit, Thomas) (Entered: 02/06/2004)
02/06/2004	 14	Certificate of Service Filed by Thomas L. Foottit on behalf of Joseph Phillip Trujillo, Marilyn V. Trujillo (related document(s): 12 Statement of Financial Affairs and Schedules,, 13 Disclosure of Compensation,). (Foottit, Thomas) (Entered: 02/06/2004)

Step 6 Select the format for how the Notice of Electronic Filing should be displayed. Use HTML if you would like to see a link to the document. Normal PACER fees will apply if you view the document. Use Text if you do not desire hyperlinks to the document. Click on [Display Receipt].



MECF Bankruptcy

Select Receipt Type.

☒ Html Version
☐ Text Version

- Step 7 The Notice of Electronic Filing screen will appear and will display the following information:
- The date and time the document was filed and entered on the docket
 - Confirmation of the case name, case number and docket number
 - Docket text of the entry
 - Information on who received the document electronically and the e-mail address it was sent to
 - Information on who did not receive the document electronically

The following transaction was received from mjp entered on 2/5/2004 at 5:52 PM MST and filed on 2/5/2004

Case Name: Joseph Phillip Trujillo and Marilyn V. Trujillo

Case Number: [04-10769-EEB](#)

Document Number: [11](#)

Docket Text:

Order Granting Motion to Extend Time (related document(s): Schedule Plan Due Date, [3] Notice of Deficiency). All Schedules due 2/6/2004 for [3], Statement of Financial Affairs due 2/6/2004 for [3], Chapter 13 Plan due by 2/6/2004 for [], (mjp)

The following document(s) are associated with this transaction:

Document description:Main Document

Original filename:K:\04-10769\order.pdf

Electronic document Stamp:

[STAMP bkecfStamp_ID=985638001 [Date=2/5/2004] [FileNumber=2929608-0]
[bbdb814ba1cf6c345bab0a8b032b37bb766b75c98c8708dbbabfd1b8d4b30e3f87aee
0c044e7b8e272a644516f65ff1684c153c6d128edc1687c2f29c429a91]]

04-10769-EEB Notice will be electronically mailed to:

Thomas L. Foottit tlf@foottit.net,

Sally Zeman mail@ch13colorado.com

04-10769-EEB Notice will not be electronically mailed to: